

JOB DESCRIPTION

Job Title:	Project Worker 2
Directorate:	Children's Services
Department:	Children's Services
Reports to:	Children's Services Manager

Line Manager and Budgetary Responsibilities:

Direct reports: As specified

Indirect reports: As specified

Budget managed: As specified

What you can expect in a Project Worker 2 role at Barnardo's:

You will be required to provide advice, support and services to children, young people and their families in accordance with the aims and objectives of the service. (Specifics of Service attached as applicable).

How you'll work:

For Service Users

- To work with children, young people and their families, on a one to one or group basis, using a variety of interventions, to identify needs and to achieve positive outcomes.
- To work in partnership with parents/carers to empower them and to enable them to achieve better outcomes for their children.
- To work co-operatively with children's services, health agencies and other community based services, to provide the most effective service for children young people and families.
- To take responsibility for the more complex cases/situations presenting within the service.
- To contribute to Service development.
- To apply safeguarding and child protection procedures.

For Resources

- To be responsible for equipment/resources linked to service delivery.
- To be responsible for case note recording, contributing to report writing and producing and keeping management information.

For People (Colleague, Students, Volunteers)

- Supervision* of colleagues, students or volunteers may be expected
- *allocating work, day to day supervision and support

For Health and Safety

- To promote, monitor and maintain health safety and security in the working environment

Who you'll work with:

Internal: Colleagues

External: Children, young people, families, volunteers, students

This Job Description outlines the current responsibilities of the role, which may be adjusted in response to departmental needs. The post-holder may be required to undertake additional duties commensurate with the salary and competency requirements of the role as necessary. Line managers are responsible for performance management, absence management, and any other process captured as a part of our policies.

PERSONAL SPECIFICATION

Essential criteria to be marked with an (E).

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Please note: Applicants must demonstrate in their application form that they currently use the skills outlined below or have used them previously in employment, education, training, volunteering etc.

Qualifications & Knowledge

- Qualification mandatory for practice, where applicable (NB: For staff having sole and direct access to children, young people and vulnerable adults, there is likely to be a future requirement for an NVQ3 level qualification).. (E)
- Awareness of factors impacting on and issues facing vulnerable children and young people and families (e. g. disadvantage, poverty, disability). (E)
- Knowledge of child/young people development. (E)
- Knowledge of safeguarding and promoting the welfare of children. (E)
- Knowledge of legislation relevant to service aims. (E)

A relevant qualification, at NVQ level 4/5, may meet the above knowledge requirements-see programme content for details.

Experience & Skills

- Experience of direct work with children, young people and families. (E)
- Experience of applying safeguarding and child protection policies and procedures. (E)
- Ability to listen to and communicate effectively with children and young people. (E)
- Ability to work as part of a team. (E)
- Ability to supervise work of others. (E)
- Ability to accurately and clearly record case notes deploying the necessary standard of writing and IT skills. (E)
- Ability to write reports and produce other management information. (E)
- Ability to analyse and resolve problems occurring in relation to service users and or staff supervised. (E)
- Ability to apply Barnardo's safeguarding and child protection procedures. (E)

Our Values & Behaviours

Actively demonstrate Barnardo's Values & Behaviours, and compliance with our EDI Policy and Code of Conduct in all areas of work:

- Respecting the unique worth of every person
- Encouraging people to fulfil their potential
- Working with hope
- Exercising responsible stewardship

To deliver excellence as a leader in Barnardo's, you will be expected to demonstrate a commitment to our Behavioural Leadership Enablers and a foundational understanding of the Technical Leadership Enablers. Some roles and/or teams will require specific expertise within one or more of the Technical Leadership Enablers - those relevant to this role have been included within the Qualifications & Knowledge, or the Skills & Experience sections of this document (Person Specification for the role). Our Learning & Development approach means that you will be supported to further enhance your behavioural and technical leadership skills throughout your time as a Barnardo's leader.



Want to find out more?

Simply scan the QR code above
or visit us at barnardos.org.uk

To be completed by the People Team / Pay and Reward Team

Job Title	Project Worker 2
Grade	D (PW2)
Job Family	Children's Services
Job Type	Established Professional
Compensation Region	London

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