

Role Profile

Part A - Grade & Structure Information

Job Family Code	13SW	Role Title	Strategic Partnerships Manager
Grade	PS13	Reports to (role title)	Assistant Director, Commissioning for Transformation
JE Band	614-734	Directorate / School	CFLL
Date Role Profile was created	May-26	Service / Department	Commissioning for Transformation
Agile	Information	<u>DBS Requirement</u>	Standard

Part B - Job Family Description

The below profile describes the general nature of work performed at this level as set out in the job family. It is not intended to be a detailed list of all duties and responsibilities which may be required. The role will be further defined by annual objectives, which will be developed with the role holder. The Council reserves the right to review and amend the job families on a regular basis.

Role Purpose including key outputs	To lead and develop strategic partnerships and joint commissioning activity with key system partners, ensuring Surrey County Council's interests are effectively represented and that collaborative services deliver improved outcomes for children and families. Key outputs include effective joint governance and funding arrangements, delivery of cross-agency priorities, robust evaluation of jointly commissioned services, and development of business cases to secure future investment.
Work Context	This role operates within a complex, multi-agency environment, working on behalf of Public Health and Children, Families & Lifelong Learning closely with system partners including the Integrated Care Board (ICB), Police and other strategic stakeholders. The postholder will act as the lead conduit for Surrey County Council within partnership arrangements, representing the organisation on boards and advocating for, and ensuring alignment with Surrey-wide priorities and programmes such as children's community health services and mental health provision. The postholder will lead and manage the Joint Commissioning Board across the ICB, and the council and will work with all joint commissioning partners to ensure there is robust and shared oversight of performance and risk issues, including improvement plans and mitigations. The role requires navigating complex governance, funding and decision-making processes across organisational boundaries, often balancing differing priorities and accountabilities. The postholder will lead strategic partnership initiatives, influence senior stakeholders and ensure effective oversight of joint commissioning arrangements, including Section 75 and other funding agreements.
Line management responsibility if applicable	The role has line management responsibility for a small team, including staff administering Continuing Care funding processes, ensuring effective delivery, performance management and development of the team.
Budget responsibility if applicable	Many be responsible for a small staffing budget. Will have responsibility for monitoring and managing health contributions to packages of care of c. £6M per annum.

<p>Representative Accountabilities Typical accountabilities in roles at this level in this job family</p>	<p>Risk Management</p> <ul style="list-style-type: none"> • Manage risk in relation to service delivery ensuring safeguarding issues are addressed, and contribute to the corporate risk management framework. <p>Service Development</p> <ul style="list-style-type: none"> • Evaluate existing service provision taking account of feedback and broader external developments, to ensure innovative solutions are proposed to maximise service quality, efficiency and continuity. • Drive change and embed new ways of working to ensure high quality service delivery and value for money. <p>Planning & Organising</p> <ul style="list-style-type: none"> • Develop and ensure implementation of operational and service plans and policies, and play a key role in long term plans to develop and implement new initiatives and operational systems. • Assist in the production of service plans, including the setting, monitoring and evaluation of service targets. <p>Finance/Resource Management</p> <ul style="list-style-type: none"> • Plan, control and monitor allocation and use of allocated budget/resources/funding effectively to ensure maximum value is delivered. • May have indirect influence on significant commissioning budgets. <p>Work with others</p> <ul style="list-style-type: none"> • Liaise internally and externally to ensure the department/service issues are appropriately represented and acted upon to enhance service delivery. • Work with a range of agencies and partners to develop services in line with government policies, and to promote and coordinate initiatives. <p>People Management</p> <ul style="list-style-type: none"> • Manage the service delivery of teams and units and ensure all cases, including complex and high risk are progressed in line with quality, national and legislative standards. • Lead, motivate and develop individuals using a coaching approach, to better meet current and future requirements. <p>Duties For All</p> <p>Values: To uphold the values and behaviours of the organisation.</p> <p>Equality & Diversity: To work inclusively, with a diverse range of stakeholders and promote equality of opportunity.</p> <p>Health, safety and welfare: Responsible for ensuring health & safety policies, procedures and legislation are fully implemented, communicated and managed including making sure that health and safety responsibilities are fully understood and carried out by employees within their service area.</p>
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Education, Knowledge, Skills & Abilities, Experience and Personal Characteristics	<ul style="list-style-type: none"> • Relevant professional qualification and registration where required plus substantial experience at a senior management level in specialist area. • Extensive, sophisticated and up to date working knowledge of relevant national and local policy, statutory guidance and legislation in relation to the provision of Health and Social Care services. • Comprehensive knowledge and awareness of broader contextual factors affecting national service delivery. • Ability to exercise a significant degree of critical and constructive thinking and demonstrate evaluative judgement. • Extensive knowledge of the concepts of change management, project management and continuous improvement, and their practical application. • Proven ability to manage budgets and available resources to deliver effective support to their area of responsibility. • Excellent written and oral communication and interpersonal skills with high level negotiation and influencing skills, and the ability to build effective relationships with colleagues and a range of external partners. • High level problem solving and analytical skills with the capacity to devise and implement innovative solutions for strategic change. • Proven ability to assess risks and benefits and respond appropriately. • Clear evidence of political acumen. • Wide experience in successful leading, motivating, coaching, mentoring and developing staff. • Expert specialist knowledge consistent with the role.
Details of the specific qualifications and/or experience if required for the role in line with the above description	<p>Substantial experience of managing complex partnership relationships and delivering outcomes across multi-agency environments</p> <p>Experience of leading strategic commissioning, including contract management and joint funding arrangements</p> <p>Strong understanding of partnership working in delivering services for children and families; knowledge of Continuing Care and commissioning is desirable</p> <p>Proven ability to lead programmes/projects, develop business cases and influence senior stakeholders</p> <p>Willingness and ability to travel across the county and attend partnership boards and occasional evening meetings; role may be politically restricted</p>
Role Summary	<p>Roles at this level plan, organise and manage large and complex teams or specific service areas, and/or provide day to day operational management for a specified geographical area or service. Their work usually includes policy development, developing and implementing operational plans and helping to develop and deliver strategy. Planning takes place over a longer period (year or more). They will require a full understanding of a professional or specialised field and will work with those both inside and outside the organisation, to influence the development of services or delivery of specific projects or council objectives. Roles at this level require extensive management experience and high level expertise. They exercise flexibility and independence for decision making within their particular functional area, working to broad parameters and policy guidance.</p>
Reference Number	<p style="text-align: center;">BM-2026-227</p>