

JOB PROFILE: Area Lead for A2E - CNiS

1. THE JOB:

Job Title: *Area Lead for A2E East/ West* **Reports to:** *Children Not in School Service Manager*

Grade: *UPS+TLR1+SEN Allowance*

Service: *Inclusion and Participation*

2. JOB PURPOSE:

A2E offers a teaching service to a range of children unable to access suitable, full time education and work to facilitate their continued learning and reintegration back into a formal education setting. The post holder will support the delivery of services that improve outcomes for pupils referred to A2E and work with services to assure the quality and range of provision available to children and young people.

The postholder will directly line manage a team of teachers, HLEAs, Learning Mentors and support staff to make provision for children not accessing suitable, full time education across identified regions in Surrey

The postholder will be responsible for the development and the maintenance of processes to support decision making and the quality assurance of information presented to decision making panel. The postholder will support the Council in meeting its Section 19 duties.

3. PRINCIPAL ACCOUNTABILITIES:

1. To line manage a team of Teachers, Learning Mentors, HLEAs and Support staff to provide packages of support for children not in school.
2. To develop and continually review individualised packages of support for identified as children not in school
3. To liaise with schools and service to facilitate pupil reintegration and to ensure that transition is supported.
4. To ensure the effective use of resource
5. To ensure that any offer to pupils is based in evidence based practice
6. To support the strategic oversight of A2E
7. To ensure that Quality Assurance systems are robust
8. To understand, uphold and have regard for the requirements to safeguard and promote the welfare of pupils and to be accountable for maintaining DBS and ID records for staff.

JOB PROFILE: Area Lead for A2E - CNiS

9. To support the development of the A2E Service and widen the provision offer the service is able to make to children and young people

JOB PROFILE: Area Lead for A2E - CNiS

PERSON SPECIFICATION

QUALIFICATIONS
• Degree/ HNC or equivalent, or substantial relevant experience in a relevant subject. • Qualified teacher status
EXPERIENCE
At least 5 years teaching experience. Experience of leadership and management in an education setting Experience of motivating and developing staff teams Substantial experience of working with children with additional needs Experience of partnership working Experience of devising programmes of study for disengaged young people and those with learning needs
KNOWLEDGE AND UNDERSTANDING
May be required legislatively to maintain a professional qualification or competency. Excellent understanding of subject matter, principles and practices relevant to technical area. Extensive knowledge of principles, practices, and procedures relating to operational planning and financial management.
SKILLS AND ABILITIES
Competent in a range of IT tools Ability to collate, monitor and interpret a range of data. Proven ability to establish and maintain highly effective working relationships with a range of stakeholders. Comprehensive knowledge of operational business systems. Proven written and oral communication with the ability to influence and work in collaboration with others. Substantial practical or professional experience and understanding of a specialist area or supporting service teams and/or providing support to the public. Ability to understand, meet and exceed customer expectations. Proven problem solving skills with the capacity to devise and implement innovative solutions.
OTHER FACTORS

BM Reference: TBM-2022-003