

Role Profile

Part A - Grade & Structure Information

Job Family Code	12RT	Role Title	Senior Public Health Lead
Grade	PS12	Reports to (role title)	Public Health Principle
JE Band	519-613	Directorate / School	Adults, Wellbeing and Health Partnerships
Date Role Profile was created	Jul-26	Service / Department	Public Health
Agile	Information	<u>DBS Requirement</u>	Not Required

Part B - Job Family Description

The below profile describes the general nature of work performed at this level as set out in the job family. It is not intended to be a detailed list of all duties and responsibilities which may be required. The role will be further defined by annual objectives, which will be developed with the role holder. The Council reserves the right to review and amend the job families on a regular basis.

Role Purpose including key outputs	This is a senior role responsible for directing and managing complex Public Health Programmes, services and initiatives. The post holder leads multidisciplinary and professionally qualified teams, working collaboratively with a wide range of system wide partners to deliver strategic priorities. The role requires extensive specialist Public Health knowledge and expertise to provide professional leadership, influence policy, interpret evidence and make informed decisions within broad organisational and legislative frameworks. The Senior Public Health Lead exercises significant judgement and autonomy in the development and , implementation and evaluation of public health strategies, interventions and commissioned services. The Senior Public Health Lead is accountable for maintaining high professional standards, providing expert advice and assurance, managing resources effectively and driving continuous improvement across their area of responsibility. They play a key role in commissioning services, maintaining quality, fostering partnerships and ensuring that public health interventions achieve measurable and sustainable impact for residents
Work Context	This position is part of the Public Health Team in the Adult, Wellbeing and health Partnerships Directorate. The role of the Public Health Team is to identify and forecast risks to health and provide evidence of how they can be prevented or dealt with efficiently and effectively to avoid preventable differences and variations in people's experiences of services, life chances and outcomes. The Public Health Team provides the Council with the expertise and support to deliver its public health responsibilities. Staff work in teams both within the Public Health Team, with colleagues across the Council and with partners from a range of statutory, voluntary and business sector organisations including NHS organisations. You will be required to lead on several public health 'topics' and provide generic public health input to support partnership work in specific localities. Senior Public health leads will be expected to line manage public health staff. Leading recruitment, appraisal, and competency development and performance management. This job description is not exhaustive and may change as the post develops/or changes in service requirements but such changes will not take place without the consultation between the post holder and their manager.
Line management responsibility if applicable	Senior Public Health Leads may be expected to manage team members up to grade PS11.
Budget responsibility if applicable	The Senior Public health Lead may be required to manage a budget up to £2m pa

Representative Accountabilities Typical accountabilities in roles at this level in this job family	Planning & Organising • Direct, manage and monitor the operation of an efficient and effective service ensuring the work of the team supports service objectives and that necessary resources are secured. • Lead major projects and reviews within a defined area of work to optimise and enhance service delivery. Policy & Compliance • Ensure legal, regulatory and policy compliance of relevant schemes/ initiatives. • Contribute to and where appropriate lead the development of practical strategies, works programmes and service improvement in own area of specialism and monitor and control their implementation to manage and mitigate risks. People and partnerships • Directly or matrix manage a diverse group of staff to ensure the successful delivery of a service. • Monitor and support the performance management and development of team members using a coaching approach, to support individual development and ensure that individual contributions are maximised. • Work with managers, service representatives and partners to identify and apply cost effective means of delivering improvements to business processes and strategies. Resources • Review the operations of the teams to identify improvements in systems, processes, procedures and working methods, and propose changes to secure greater efficiency and compliance. • Monitor, analyse and manage delegated budgets, funding and resources in accordance with organisational policies and procedures. Analysis, Reporting & Documentation • Analyse, interpret and evaluate relevant data applying judgment and technical expertise to identify risk, support the resolution of issues and support decision making. • Through management and supervision ensure that appropriate record keeping is kept and risks and issues are identified and actions taken. Duties for all Values: To uphold the values and behaviours of the organisation. Equality & Diversity: To work inclusively, with a diverse range of stakeholders and promote equality of opportunity. Health, Safety & Welfare: To maintain high standards of Health, Safety and Welfare at work and take reasonable care for the health and safety of themselves and others. To have regard to and comply with safeguarding policy and procedure as appropriate.
Education, Knowledge, Skills & Abilities, Experience and Personal Characteristics	• Degree or equivalent professional qualification in a relevant specialist area. • May be required to be a member of a professional institute. • Authoritative knowledge of the legislation, principles, practices, and procedures relevant to the role. • Substantial experience working at a senior level in a relevant role • Proven ability to manage budgets and resources. • Proven ability to deliver technically complex programmes of work to deliver agreed outcomes and objectives. • Comprehensive knowledge of computerised business systems. • Excellent verbal and written communication and interpersonal skills with high level negotiation and influencing skills. • Proven ability to work collaboratively with internal and external partners/professionals. • Advanced problem solving and analytical skills with the capacity to devise and implement innovative solutions for strategic change. • Proven ability to assess risks and benefits in a complex environment and respond appropriately. • Ability to understand, meet and exceed customer expectations. • Excellent leadership skills with substantial experience in motivating, coaching, mentoring and developing staff.

Details of the specific qualifications and/or experience if required for the role in line with the above description	Senior Public Health Leads will be expected to have a Degree in Public Health or a related subject , together with a Masters Degree in Public Health or a related subject. They must be a Registered Public Health Practitioner or working towards completion of the Public Health Practitioner Registration. In addition they will have a minimum of three years experience across wider Public Health topic areas together with a high level of related knowledge and skills.
Role Summary	Roles at this level are substantial management roles involving management of services of a technical or specialist nature and will typically engage with a range of agencies, internal and external partners. They will manage a professionally qualified team to deliver major technical projects and/or regulatory services. They have a key role in regulatory assessment, decision and enforcement and require a high degree of technical or specialist knowledge and expertise which is used to exercise judgement and decision making in their area within broad parameters and policy guidance. Roles at this level are accountable for the professionalism of technical or regulatory services under their remit.
Reference Number	BM-2026-252

Copyright © 2019 Surrey County Council